**Studio Policies 2021-2022**

The goal of the Heather Vedder Piano Studio is to promote musicianship, to inspire excellence, and to  encourage creativity. To effectively reach these goals and help students gain the maximum benefit from piano  lessons, a few policies emphasizing responsibility are necessary.

**Lessons**

All students are required to enroll in weekly 30 minute lessons (minimum). Lessons are available on Tuesday  and Wednesday at my home studio. Lessons are not available at any other locations. Students are expected to  arrive on time to their lesson and to be picked up promptly after the lesson concludes.

**Tuition**

Monthly tuition currently is **$88** for weekly 30 minute lessons or **$104** for weekly 45 minute lessons. Tuition  will not be adjusted for cancellations, vacations, make-up lessons, weather conditions, or months with a fifth  week. Tuition will remain the same each month regardless of how many lessons the student attends. Between  holiday breaks and months with an extra week, this arrangement averages out to the same amount of lessons per  year, but without the confusion of adjusting tuition bills each month. Please see the studio calendar for a complete  list of the teaching schedule, including vacations.

 Tuition is due the first lesson of the month. Payments received after the 2nd lesson of the month will be charged  a $5 fee. Lessons may be suspended if payment is not received. Occasionally, music required for the lesson will  be purchased by the teacher and added to the tuition bill. Fees for participation in optional studio activities, such  as competitions or concerts, will also be added to the tuition bill. Students are welcome to take the summer off  without paying tuition, but they will be put on the waiting list for the next available fall lesson time. Students continuing during the summer may take up to two weeks of vacation without charge.

**Make-up Lessons**

Students are welcome to cancel a lesson at any time, but there is no refund or change to the tuition bill for  missed lessons. Because I know unavoidable scheduling conflicts sometimes come up, I do offer make-up  lessons. Make-up lessons do not replace the normal lesson time or change the amount of the monthly tuition.  Because my time is reserved for you during your lesson time, 24 hour notice is required prior to the missed lesson  to receive a make-up lesson (with the exception of illness or inclement weather). If the teacher must cancel for  any reason, a make-up lesson will be scheduled. Make-up lessons must be used within three months of the missed  lesson.

**Group Lessons**

Group lessons are offered throughout the year and may be substituted for the student’s regularly scheduled  lesson.

**Student Responsibilities**

It is the responsibility of the student to maintain a good attitude at lessons and to practice daily for the amount  of time assigned by the teacher. Because piano is a performance oriented art form, students are also required to  participate in at least one recital, competition or group lesson per semester.

**Parental Responsibilities**

It is the responsibility of the parent to make daily practice and weekly lesson attendance a priority. It is also the  responsibility of the parent to provide the student with daily access to a piano, purchase music in a timely manner,  pick up the student promptly at the end of their lesson, and to pay the tuition bill in a timely manner.

**Discontinuing Lessons**

At any time the parent or adult student may discontinue lessons, but a refund will not be given for the month in  which the lessons are discontinued. The teacher may discontinue lessons if the student or parent is unable to fulfill  their responsibilities. (See above.)

 Thank you for supporting your student’s musical education! I look forward to working with you this year!

I have read and agree to abide by the Heather Vedder Piano Studio policies. Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Studio Rules**

∙ To ensure that all students receive their full lesson time, students should arrive no more than 5  minutes before

their lesson time and be picked up no later than 5 minutes after the end of their  lesson.

∙ Please use caution when entering and exiting the driveway.  Also, use caution on the front steps, especially in the winter months.

∙ Before and after lessons, students, siblings, and parents are to wait in their vehicle, on the front  porch, or in the

provided waiting room. Due to safety concerns, students, siblings, and their  parents are not permitted to wait in the front yard, backyard, or other rooms of the house.

∙ Please enter the waiting area without knocking and remove your shoes at the door. The teacher will usher

you into the studio when she is finished with the previous student.

∙ Please wash or sanitize your hands before the lesson begins.

∙ No food or drink is allowed in the studio or waiting area. Water bottles are permitted.